

ANNEXURE-IA (Refer Rule 6.1)

**Application For Enlistment As Contractor In All Categories Class II, III and IV and Nursery
(Not For: All Category Class I and Composite Category Classes I(A), I(AA), I(AAA) and
I(Super))**

Supporting Documents annexed with the application form should be listed in Annexure-II.

- CLASS:
- CATEGORY:
- JURISDICTION:
1. (a) Name of the Applicant
- (b) Nature of Entity (Individual/Firm/LLP /Company)
- (c) Registration No. for Firm/LLPIN for LLP /CIN for Company
2. Nationality
3. Address
- (i) Registered Office :
- (ii) Head Office: (if different from Registered office:
4. Contact Details:
- (i) Telephone Number
- (ii) Fax Number
- (iii) Mobile Number
- (iv) Website URL (If any)
- (v) Email Id
5. PAN Number (Individual / Firm / LLP/ Company)
6. Name, scanned passport size photo and signature of the Individual(s)/ Partner(s) / Director(s) (Size of photo should be 2.5 X 3.5 cm having white background and printed name at bottom)

1.	2.	3	4
Paste photo	Paste photo	Paste photo	Paste photo
Name	Name	Name	Name

*

7. Is the Individual / Sole Proprietor / any Partner / Director of company:

- i) Dismissed Government Servant:
Yes No
- ii) Removed from approved list of contractors:
Yes No
- iii) Demoted to a lower class of contractors:
Yes No
- iv) Having business banned/suspended by any Government in the past:
Yes No
- v) Convicted by Court of Law:
- vi) Retired Engineer/official from Engineering Department of Government of India within last one year:
Yes No
- vii) Director or Partner of any other company/firm enlisted with CPWD or any other department:
Yes No
- viii) Member of Parliament or any State Legislative assembly:
Yes No

If answer to any of the above is 'Yes' furnish details on a separate sheet:

8. a) Name of person holding power of attorney (if any):

b) Nationality:

c) Liabilities (if any):

9. Name of the Banker with full address:

10 (a) Whether already enlisted with CPWD or any other Department: Yes/No

10 (b) If Yes, give details in table below:-

Sl. No.	Class/Category	Department	Enlistment	Enlistment	Validity	Tendering
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		Name	Authority and address	Number and date	Date	Limit (in Lakhs)

11 . (a) Is any person working with the applicant a near relative of the officer/official of CPWD
[See Rule 17 of the Enlistment Rules]

11. (b) If Yes, give details (Name, Designation, PIMS ID)

12 . Enlistment Processing Fee Enclosed Details:

Draft Number:
 Draft Date:
 Amount:
Bank Name:
 Branch:
 Branch Drawn Upon:
 Whose Favour:

13. Details of works completed, in progress and secured during the last 5 years (to be filled in the Proforma as given in Annexure-III (1 and 2). This list should include **only those** works whose gross amount of works done **including enhancement if any** is more than the lowest required magnitude for the class in which registration is required.

14 . Number of Certificates from clients in original or self-attested copy as per proforma given in Annexure-IV for works selected for evaluation of contractors performance (as reflected in Annexure-XV):

15. Marks obtained as per Self Evaluation calculation as per XV for New Enlistment.....

16. Certificates (*Strike out whichever is not applicable*):

- i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in CPWD as amended up to date and shall abide by them.
- ii) I/We certify that I/We are not registered and will not get myself/ourselves registered as contractor(s) in the Department under more than one name in the same category.
- iii) I/We certify that the information given above is true to the best of our knowledge. I/We understand that if any information is found incorrect, our enlistment is liable to be cancelled.
- iv) I/We certify that
 - a) the constituents of the Firm/LLP /Company reflected in Sl. No. 6 and 7 above are as applicable on the date of this application which tallies with the record of the registering authority

- b) I/none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in last One year.
- c) that we have neither under our employment any such person nor shall we employ any person within One year of his retirement except with the prior permission of the Government.
- v) I/We undertaken that I/We will, if we do not own, hire or otherwise arrange the required tool and plant required for the works we procure as a result of this enlistment. I/We undertaken that I/We will, if we do not employ, hire or otherwise arrange the required Engineering Establishment required for the works we procure as a result of this enlistment.
- vi) I/We undertake that, if we do not possess in my/ own name a valid electrical license as required, we shall associate with as agency having such a license for execution of work which requires such a license.
- vii) I/We have attached Annexure-II duly completed and signed.

Signature(s) of applicant(s) as applicable:

(Sole Proprietor OR All Partners OR Either All Directors or the Chief Managing Director if authorised specifically by a Board Resolution)

Sl.	Name	Signature & Date	Address
1.			
2.			
3.			
4.			

*Sl. No. 6 Deleted and renumbered (ER-29 Corrigendum dt. 01.09.2017)